ARLECDON AND FRIZINGTON PARISH COUNCIL

Minutes of the Annual Council Meeting of Arlecdon and Frizington Parish Council Meeting held on Tuesday 6th May 2025 at 6.00pm, followed by an ordinary meeting of the council in St Joseph's Community Hall, Frizington

Present: Cllr L Jones-Bulman (Chair), Cllr W Felstead, Cllr K Hodgson; Cllr B Hoggarth; and Cllr L Cass
Clerk: Ms S Stuart
Members of the public: 9
Meeting start 18:00

ANNUAL COUNCIL MEETING

051/25 **Election of Chair and Vice Chair**. All councillors agreed that Cllr Jones-Bulman should remain as Chair and a Declaration of Office was signed. All councillors agreed that Cllr Felstead should remain as Vice Chair and a Declaration of Office was signed.

052/25 **Minutes of last year's AGM 2024**. These were agreed and signed at the ordinary July 2024 meeting of the Parish Council.

053/25 **Appointment of Internal Auditor.** It was agreed to use the previously appointed internal auditor, Steven Brownbridge, this year.

054/25 **Dates and times of ordinary meetings**
3rd June 2025; 1st July 2025; 2nd September 2025; 7th October 2025; 4th November 2025; 2nd December 2025; 6th January 2026; 3rd February 2026; 3rd March 2026; 7th April 2026; 5th May 2026

055/25 **Quorum**. The quorum remains at three.

ORDINARY COUNCIL MEETING

056/25 **Apologies for Absence.** None received.

057/25 **Exclusion of Press and Public**. No items.

059/25 **Declaration of Interest.** To be advised if appropriate on issues.

060/25 **Approval of Minutes of meeting of 4th March 2025.** The minutes were approved and signed.

061/25 **Public Participation.**

- A member of the public informed the council that there were still issues with the youth club. Cllr Jones-Bulman had spoken with our PCSO and they were working with the children. Members of the public spoke about children standing outside of the youth club, not actually going into the youth club; it was also discussed that this only applied to the oldest age range of the youth club who are left unsupervised by the youth workers, who stay inside the building. Members of the public have contacted the police about this and made their issues known. THE PCSO had suggested that residents of the street should do mediation with Paul Rowe from Phoenix Youth Group, but this never materialised on Mr Rowe's part.

- It was brought to the parish council's attention that a register of attendance isn't kept for the children at the youth club; this constitutes a safety risk. The parish council agreed this was a concern and agreed to arrange a meeting with Paul Rowe to discuss this, with a view to holding off on payment of the yearly donation for now.

062/25 **Reports from Cumberland Council and any others invited.** Cllr Jones-Bulman reported:

- The AGM of Cumberland Council happened in April. Cllr Jones-Bulman is now on the Health Overview and Scrutiny Committee.
- Cllr Jones-Bulman has had a few meetings with a Home Group representative. The fencing on the playfield was discussed, the representative asked Cllr Jones-Bullman to send a letter to the representative, who would then pass it on to his manager.
- After a query from a member of the public, Cllr Jones-Bulman confirmed that Cumberland Council will now only cut grass that belongs to Cumberland. There are still issues with dog fouling. Also. Councillor Jones-Bulman spoke about work the Enforcement Team has done.
- There is an issue with rights of way being poorly tended and becoming unusable. The responsibility for keeping these in good standing would be noted on the deeds of houses of the people who live on the streets. Cllr Jones-Bulman has notified the council about issues on this before, however, it is outwith the parish council's remit.
- There was discussion about a fence that has been built up too high; Cllr Hodgson to report this to Cumberland Council.

063/25 **Clerk's Report.**

- The precept has gone into the bank account. There was an issue where Cumberland Council released the precept too early, but then recalled it. This is just going to be marked as a banking error on the bank statement.
- The parish council insurance renewal has been received at £3,296; the clerk will try to get alternative cheaper quotes, but asked the council agree to this payment n advance.
- An email was received from Dean Moor Solar Farm; councillors noted receipt of this. There was a link in the email for councillors to comment.
- An email was also received for Martyn's Law, which is an anti-terrorism law, this was noted.
- A letter was received for the Business Rates for AFPC, this is at a zero amount for the year.
- We have received an email from a resident in Arlecdon who has requested that a dog bin be relocated. We are still looking into this.
- There was an email from a resident saying that the defibrillator at Adam's Hall is lit up, but not actually working.

064/25 **Jubilee Field.** The Clerk has reviewed the file received from the previous Clerk about the Jubilee Field. The clerk put together a report of the key features of the information in the file, this was available for members of the public as well as the councillors.;

- Some maps were displayed which showed the site at different times through the 20th Century, as well as some sale plans.
- There is information in the file from the Charity's Commission, however, they were not included until 1969. There are now annual returns done for the Charity Commission, however, these always just confirm that it is a nil return.
- There was information in the file where legal services had come to the conclusion that the original indenture from Dixon was now too old to be legally relevant. This was decided in 2010 by the Charities Commission. This means that the land cannot be transferred back to the Dixon family and remains under the control of the parish council and has been acknowledged by a descendent of Mr Dixon.

- The playground was originally part of the Jubilee Field, it states that a quarter of an acre had to be provided for this. However, the playpark was moved to the current location in front of the nursery to give more room on the Jubilee Field for team sports.
- A planning application was found in the file from AFPC in 2008 with regards to the access to the Jubilee Field.
- The Clerk noted that there was a lot of missing information in the file.
- In 2008 there was correspondence from Clinton Boyce at Cumberland Council regarding Messrs Gate putting in a planning application regarding the access way. There is also correspondence that shows that historically, over the forty years prior, the access had been changed, but it unclear who has done that.
- A handwritten letter was in the file, addressed to a "Jenny," it is not dated and it is not clear who it was from, however, it speaks about how the entrance areas have been changed, including maps.
- There was a separate plastic wallet in the file received that had details of a planning application put in by Arlecdon and Frizington Parish Council for change of access from 1993. Documents in there have been signed by previous council members, as well as a letter from Derek Tunstall, Parish Councillor to Thomas Armstrong Construction, confirming that work can start on the change of access. It was agreed that the Clerk would try to find historical details of this planning application, to see if any further information could be gleaned.

065/25 **Changing Rooms.** It was agreed that the Clerk would instruct a solicitor to start the process of selling the Changing Rooms. As with work previously, it is planned to use Burnetts Solicitors for this. We will also use Auction House for this, as we had previously when we started the process in 2024.

066/25 **Grass Cutting.** After advertising and having other companies look at the work, it was agreed that Arborscape would continue to provide grass cutting services, including taking on Occupation Lonning, which would no longer be cut by Works 4 You. Clerk to query Arborscape about St Joseph's Church Yard, which might be potentially also being done by someone else.

067/25 **Grant.** An application was received for funding for VE Day activities from Frizington Veterans Club, this was agreed by all members at an amount of £100.00. This was added to the payment list.

068/25 **Financial.** The Clerk gave an update on the ongoing problem with changing the bank account so we will have access; this should be resolved shortly. The following payments were approved:

Cheque	Payee	Details	Amount (£)
3551	Beacon Fire Protection	Fire Alarm Service	114.00
3552	Eon (PBC)	Changing Rooms	50.32
3553	Susan Stuart	Salary	758.40
3561	HMRC (PBC)	PAYE	190.34
3555	CALC (PBC)	Year End Training	20.00
3556	Hobans	218 Bus (March)	400.03
3557	Arborscape	Oversized Fencing Posts	612.00
3558	British Gas (PBC)	Changing Rooms	474.58
3559	Water Plus (PBC)	Changing Rooms	25.61
3560	Susan Stuart	HWA (April) + Printer Ink	73.99
3562	St Joseph's School	Hall Hire	120.00

3563	DM Payroll Services	Payroll Administration	100.00
3564	Frizington Legion & Veterans Club	VE Day Donation	100.00
3565	J Nicholson	Playpark Duties (April)	104.20
3569	N Pearce	Plants	65.16
3566	Susan Stuart	HWA (May)	25.00
3567	Water Plus (PBC)	Changing Rooms	61.03
3568	EON (PBC)	Changing Rooms	33.47
TBC	Solicitor	Sale of Changing Rooms	1000.00

069/25 **Planning Applications**. Unfortunately, because the previous meeting wasn't quorate, the received applications had now passed their consultation period.

- Reference 4/25/2162/0F1 – Conversion of barn into dwelling houses, Mowbray Farm (Barn 6), Frizington – no objections.

070/25 **Councillor's Questions/Remarks** - None

071/25 **Councillor Matters.**

- A member of the public asked about dilapidations in the village. Cllr Jones-Bulman reported that Cumberland are trying to give parish councils more powers to do things about abandoned buildings. The properties of concern in Frizington have already been reported by Cllr Jones-Bulman, including the house on Dyke Nook. There continues to be problems because properties are privately owned.
- A memorial darts trophy was held the previous week, raising over £2,200 for their chosen charity.

072/25 **Date of Next Meeting.** The next meeting will be held on Tuesday the 3rd June 2025 at 6.00pm.

Meeting Ends 19:54

Chair …….. Date …….