

# ARLECDON AND FRIZINGTON PARISH COUNCIL

## Minutes of the Ordinary Meeting of Arlecdon and Frizington Parish Council Meeting held on Tuesday 1st July 2025 at 6.00pm, followed by an ordinary meeting of the council in St Joseph's Community Hall, Frizington

Present: Cllr L Jones-Bulman (Chair), Cllr W Felstead, Cllr K Hodgson; and Cllr L Cass

Clerk: Ms S Stuart

Members of the public: 7

Meeting start 18:00

086/25 **Apologies for Absence.** Apologies received from Cllr Hoggarth.

087/25 **Exclusion of Press and Public.** No items.

088/25 **Declaration of Interest.** To be advised if appropriate on issues.

089/25 **Approval of Minutes of meeting of 3<sup>rd</sup> June 2025.** The minutes were approved and signed.

090/25 **Co-Option of Councillor to be considered.** This item was moved to September.

091/25 **Public Participation.**

- A member of the public spoke about an ongoing issue at the back of her house with flooding, fly tipping and now, rats. Rats have now been running up the walls. The member of the public has been on to Environmental Health about this, they have come and inspected it. It was suspected that the rats were coming from the old council chambers, but this has not been substantiated. Cllr Jones-Bulman said all houses on the row would have to work together to get rid of the rats. However, this is not a Cumberland or Copeland right of way, so it is classed as private property. Cllr Jones-Bulman will follow up with Cumberland and Environmental Health on this subject.
- There is a three piece suite that has been fly tipped at the back lanes near the garages, it has been there for a couple of years.
- It was discussed that one of the tenants nearby has chicken, it was acknowledged that this can exacerbate a vermin situation.
- A representative from the Spirit of Frizington came to discuss the payment that was made by the Parish Council, as the wrong amount was requested in January. It was agreed that the Parish Council would write another cheque to make up the shortfall of £1,700.00. A cheque was written at the meeting.
- A member of public spoke about a derelict caravan at the back of the Masonic Hall. It has previously been reported to the RSPCA because there were animals trapped inside. This will be on private land, however, Cllr Jones-Bulman will report this to Cumberland and see if there is anything that can be done.

092/25 **Reports from Cumberland Council and any others invited.** Cllr Jones-Bulman reported:

- There will be a road closure on Ennerdale Bridge.
- The Community Panel is looking for a new Chair, which has now gone to the Monitoring Officer.

093/25 **Clerk's Report.**

- The solicitor has been contacted about the sale of the changing rooms, but have not heard back yet. The next auctions are 11<sup>th</sup> September and 23<sup>rd</sup> October, so once confirmation is back from solicitors we should know which auction it will be.
- The quarter one grass payment invoice has arrived. He originally said that the first cuts would be charged as two cuts because there was a delay in starting, however, he has only charged for one cut. With regards to the St Joseph's grass cutting, Kiri was contacted at the school but have not heard back as of yet. The play area has now been done and Occupational Lomming has also been cut back.
- The historical planning application regarding the access to the Jubilee Field is only available on microfiche, however, they do not have a reader so we cannot get access to them. As such, we have hit a bit of a dead end.

094/25 **Confirmation of annual accounts:**

- The Internal Audit report was received from Steve Brownbridge with a few notes. It was noted that there has been no VAT reclaim done for the past couple of years, as this was done electronically and the previous Clerk didn't know how to do that.
  - The internal auditor had a concern with the level of precept asked for, however, most parishes keep a year's precept in reserve and we are not above that threshold. It was also discussed that there is a need for better forecasting for the budget going forward.
  - There were a few unconfirmed transactions, however, the Clerk could confirm what they all were.
  - There was some confusion over the payments in the previous financial year, however, this will not be an issue going forward now that we have access to the bank account.
  - The internal auditor complimented the new website and new method for doing the accounts via spreadsheet.
- a. The Annual Internal Audit Report was received and agreed by all councillors
  - b. The Annual Governance Statement was read out by the Clerk, all items noted in the affirmative and signed
  - c. The Accounting Statement was reviewed and agreed by all councillors, signed by the Clerk

095/25 **Financial.** The following payments were approved:

| Cheque | Payee                      | Details                    | Amount (£)      |
|--------|----------------------------|----------------------------|-----------------|
| 3576   | Eon (Paid by clerk)        | Changing Rooms             | 34.60           |
| 3577   | Water Plus (Paid by clerk) | Changing Rooms             | 41.14           |
| 3578   | S Brownbridge              | Internal Audit             | 500.00          |
| 3579   | J Nicholson                | Playpark Duties (June)     | 104.20          |
| 3580   | Arborscape                 | Quarter 1 Grass Cutting    | 7291.20         |
| 3581   | Susan Stuart               | Salary                     | 667.80          |
| 3582   | HMRC                       | PAYE                       | 166.80          |
| 3583   | Susan Stuart               | Home Working Allowance     | (25.00)         |
|        |                            | Travel Expenses:           |                 |
|        |                            | Wigton-Maryport x4         | (£51.30)        |
|        |                            | Maryport-Cleator Moor x 2  | <b>76.30</b>    |
| 3584   | CALC                       | Annual Subscription        | 588.69          |
| 3585   | Spirit of Frizington       | Christmas Lights Shortfall | 1700.00         |
|        |                            |                            | <b>11170.73</b> |

- We are in the final stages of having the banking mandate accepted, so it should be up and running very soon.

096/25 **Notice Boards.**

- The Clerk showed the councillors different options for a Parish Council noticeboard, including one which had the option for local people to put their information on one side, with the other side locked and used only by the Parish Council.
- A member of the public at the meeting spoke about a local man who used to build noticeboard; it was agreed that the member of public would speak to him to see if he could potentially build a noticeboard for the Parish Council.

097/25 **Phoenix Youth Group**

Cllr Cass and the Clerk had a meeting with Paul Rowe at Phoenix Youth Group. A report was handed to councillors which summarised as follows:

- Mr Rowe had a meeting the previous day with a mediator to work out the issues between Phoenix Youth Group and the residents of St Paul's Avenue. Contact details were provided by the Clerk for the mediator, so residents could get in touch.
- Since the meeting last September, a schedule has been put in place that workers have to check off before they leave, which includes putting off lights and cleaning up mess.
- Paul Rowe also commented that there had been discussion about a bin being placed outside, however, they are trying to educate the children to put their rubbish in the indoor bins.
- The youth club currently isn't open that much as they are having a staff shortage, however, they are also experiencing low attendance to some of the groups, with Cleator Moor being the main youth club that is attended.
- Workers are trying to keep the children attending Youth Club indoors more and the PCSO is in regular attendance.
- Paul Rowe confirmed that there is a register for the children, however, they run a fluid system of incomings and outgoing of children. Children leaving the building must tell workers that they are leaving the building because of fire safety. They also claim to have emergency contact details for all children in attendance.
- With regard to stones that have been put on the road, these will be swept up off the road in the future.
- The mediator has suggested that the Youth Club has a legal right to use the front entrance on St Paul's Avenue.
- Following this meeting, everything will be handled through the mediator.

098/25 **Planning Applications.**

- 4/25/2195/0F1 - Erection of Detached Garage 2 Wynfield, Arlecdon Park Road, Arlecdon – no objections.
- 4/25/2202/0N1 - Prior Notification Application for a new Agricultural Steel Portal Building with Green Box Profile Cladding and Concrete Panel Walls on a concrete base, Meadowcroft, Lingla Bank, Frizington – no objections.
- 4/25/2229/TPO - Various Pruning Works to trees protected by a tree preservation order Llewen, Rheda Park, Frizington – no objections.

099/25 **Councillor's Questions/Remarks**

- Cllr Jones-Bulman has been working to get something done with Weavers Avenue.
- Cllr Jones-Bulman is doing a walkabout with a representative from Home Group, regarding many areas but also the playpark and Weavers boundary fence, however it was cancelled at the last minute because of ill health and will now be rescheduled.
- There have been issues with fires being set in garages and some bins.
- There have been no advancements on the property on Dent Road.

100/25    **Councillor Matters** - None

101/25    **Date of Next Meeting.** The next meeting will be held on Tuesday the 2<sup>nd</sup> September 2025 at 6.00pm.

Meeting Ends 19:26

Chair .....

Date .....